

Vasantdada Patil Pratishthan's  
**Guruvarya Sadanand Maharaj Arts and Commerce College**  
**Kondhwa Bk, Pune-48**

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**"Certificate Course in English Grammar for Competitive Examinations"**

(30 Clock hours)

External- 60 marks

Internal- 40 marks

**Objectives of the Course:**

1. To enable students to prepare for the competitive exams of various kinds Especially, meant for testing ability in English language.
2. To introduce students with the common question types asked in competitive Examinations concerning English- grammar, vocabulary, comprehension, and other significant topics.
3. To encourage students to appear and prepare for the competitive exams.
4. To help the students to overcome the fear about English as a compulsory Subject in various competitive exams.

**A) Grammar:**

(16 Clock hours)

- a) Parts of Speech
- b) Articles
- c) Active-Passive Voice
- d) Direct-Indirect Speech

**B) Vocabulary:**

(06 Clock hours)

- a) Synonyms-Antonyms, .
- b) Paronyms-Homonyms
- c) One-word substitution
- d) Spelling Test

**C) Comprehension:**

(04 Clock hours)

Reading Comprehension (Comprehension of given passages)

**D) Essay Writing and Developing Story**

(04 Clock hours)

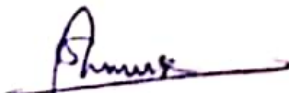


## Inter Assessment

1. 20 Marks for Internal test
2. 10 Marks for Tutorial
3. 10 Marks for Attendance and Behaviour

### Recommended Reading:

1. Agarwal R S & Vikas Agrawal. Quick Learning Objective General English. S Chand Publishing. 2017
2. Agarwal, R.S. & S Chand. Objective General English. S. Chand Publishing. 2017
3. Bakshi, S.P. Objective General English. Meerut: Arihant Publications, 2018
4. UPSC Portal. English Language Comprehension Skills (CSAT) Series. Book Kalinjar Publications, 2011.
5. Gupta, S.C. Comprehensive English Grammar & Composition. Meerut: Arihant Publications Pvt. Ltd. 2018
6. Gupta, S.C. General English for All Competitive Examinations (English) 1st Edition Meerut: Arihant Publications (I) Pvt Ltd, 2016.
7. Gupta, S.C. English Grammar & Composition Second edition. Arihant Publications. 2014.
8. Jha, Sachchidanand. English Language Comprehension Skills. UPSC Portal. 2015.
9. Lewis, Norman. Word Power Made Easy (English Vocabulary). Goyal Publishers. 2014.
10. Prasad, Hari Mohan and Uma Rani Sinha. Objective English for Competitive Examinations (English) 4th Edition. Tata McGraw - Hill Education. 2014.
11. R Vidya & Kalpana Rajaram. Objective English for All Competitive Examinations. Spectrum Books, 2013.
12. Sharma, Richa and S.P Bakshi. Descriptive General English. Arihant Publishers. 2012.
13. Solomon, Philip Sunil. English for Success in Competitive Exams. OUP, 2015.
14. Thankur K.P. A Practical Guide to English Grammar. Bharati Bhawan Publishers & Distributors 2017.
15. Wren and Martin. High School English Grammar and Composition. S.Chand Publications, 1995.

  
Coordinator

Prof. Sahabrao Borase



  
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