

सावित्रीबाई फुले पुणे विद्यापीठ
(पूर्वीचे पुणे विद्यापीठ)



परिपत्रक क्र. ६९ / २०२३

विषय: शैक्षणिक वर्ष २०२२-२३ च्या सत्र समाप्तीची मुदत वाढवून, सुट्टीचा कालावधी व शैक्षणिक वर्ष २०२३-२४ चे सत्र आरंभ बाबत...

मा. प्राचार्य, सर्व संलग्नीत महाविद्यालय/मा. संचालक, मान्यताप्राप्त संस्था यांना कळविण्यात येते की, शैक्षणिक वर्ष २०२२-२३ च्या वेळापत्रकातील काही किरकोळ बदल व द्वितीय सत्र समाप्तीच्या तारखा विचारात घेवून शैक्षणिक वर्ष २०२३-२४ चे सत्र आरंभाच्या तारखा खालीलप्रमाणे निश्चित करण्यात येत आहेत.

१. कला, वाणिज्य व विज्ञान या पारंपारिक/अव्यावसायिक अभ्यासक्रमांच्या सन २०२२-२३ या शैक्षणिक वर्षातील द्वितीय सत्राच्या समाप्तीची तारीख ही दि. ०४/०५/२०२३ अशी आहे. परंतु अपवादात्मक परिस्थितीमुळे द्वितीय सत्रातील अध्यापन विलंबाने सुरू झाल्याने परीक्षा देखील विलंबाने होत आहेत. या संदर्भात गठित करण्यात आलेल्या विविध समित्यांच्या शिफारशी विचारात घेवून शैक्षणिक वर्ष २०२२-२३ च्या द्वितीय सत्रातील समाप्तीची तारीख दि. ०४/०५/२०२३ ही वाढवून दि. १३/०५/२०२३ अशी निश्चित करण्यात येत आहे. तसेच दि. १४/०५/२०२३ ते दि. १९/०६/२०२३ हा सुट्टीचा कालावधी म्हणून जाहिर करण्यात येत आहे.
२. शैक्षणिक वर्ष २०२३-२४ चे कला, वाणिज्य व विज्ञान या पारंपारिक/अव्यावसायिक अभ्यासक्रमांचे प्रथम वर्षाच्या प्रथम सत्राचा आरंभ १२वीच्या निकालानंतर म्हणजेच दि. २०/०६/२०२३ असा राहील.
३. अपारंपारिक/व्यावसायिक अभ्यासक्रमांचे शैक्षणिक वर्ष २०२२-२३ च्या द्वितीय सत्र मौखिक, प्रात्यक्षिक, लेखी इ. परीक्षा दि. ०६/०६/२०२३ पासून आयोजित करण्याबाबत परीक्षा विभागाचे परिपत्रक क्र. ८४, दि. ०६/०२/२०२३ अन्वये प्रसिद्ध करण्यात आले आहे. त्यामुळे या शाखांसाठी दि. २१/०५/२०२३ ते दि. ०५/०७/२०२३ हा उन्हाळी सुट्टीचा कालावधी म्हणून जाहिर करण्यात येत आहे.

उपकुलसचिव
शैक्षणिक प्रवेश

गणेशखिंड, पुणे ४११ ००७
संदर्भ क्र. शै.प्रवेश/२१३७
दिनांक : ०२/०५/२०२३

प्रत माहिती व योग्य त्या कार्यवाहीसाठी :-

१. मा. प्राचार्य, सर्व संलग्नीत महाविद्यालये, सावित्रीबाई फुले पुणे विद्यापीठ
२. मा. संचालक, सर्व मान्यताप्राप्त संस्था, सावित्रीबाई फुले पुणे विद्यापीठ

सर्व संबंधितांच्या
निदर्शनास आणून
द्यावे, ही विनंती.

Savitribai Phule Pune University



Circular No. 93 of 2023

Dates of Commencement and Conclusion of the Academic Year 2023-24 for Affiliated Colleges and Institutes.

It is hereby informed that, the dates of commencement and conclusion of the First and Second term of Courses, under the faculty of **Commerce & Management**, for the academic year 2023-24 shall be as under:

Term – I

Sr. No.	Course, Programme, Year	Commencement	Conclusion	Tentative Commencement Exam	Vacation	
					From	To
1	Commerce	20/06/2023	31/10/2023	01/11/2023	01/11/2023	21/11/2023
2	MBA II	22/07/2023	11/11/2023	16/11/2023	20/11/2023	10/12/2023
3	MCA II	22/07/2023	11/11/2023	16/11/2023	20/11/2023	10/12/2023
4	BHMCT II III IV	22/07/2023	11/11/2023	28/11/2023	20/11/2023	10/12/2023

Term – II

Sr. No.	Course, Programme, Year	Commencement	Conclusion	Tentative Commencement Exam	Vacation	
					From	To
1	Commerce	22/11/2023	30/04/2024	02/05/2024	02/05/2024	15/06/2024
2	MBA II	18/12/2023	30/04/2024	02/05/2024	03/05/2024	16/06/2024
3	MCA II	18/12/2023	30/04/2024	02/05/2024	03/05/2024	16/06/2024
4	BHMCT II III IV	18/12/2023	30/04/2024	02/05/2024	03/05/2024	16/06/2024

NOTE :

1. The dates of commencement and conclusion of the all those courses whose admission is made under Common Entrance Test (CET) conducted by Government of Maharashtra / Savitribai Phule Pune University will be declared separately.
2. In case, the Head of the college requires to give additional holidays in exceptional circumstances, he/she may do so by compensating the same by keeping the college working on holidays.

Ref. No. PGS/ 2455
Date: 30/05/2023


Deputy Registrar
(P.G. Admission)

Copy to: for Information and necessary action

The Members of the Management Council.

The Deans of Faculties.

The Registrar, Savitribai Phule Pune University, Pune.

The Director, Board of Examinations & Evaluation, Savitribai Phule Pune University, Pune.

The Heads of all University Departments.

The Principals of all Affiliated Colleges.

The Directors of all Recognized Institutes.

The Heads of all the Administrative Sections of the University Office.

Asstt. Registrar, office of the Hon. Vice-Chancellor, Savitribai Phule Pune University

Asstt. Registrar, office of the Hon. Pro-Vice-Chancellor, Savitribai Phule Pune University

Savitribai Phule Pune University



Circular No.9 \ of 2023

Dates of Commencement and Conclusion of the Academic Year 2023-24 for Affiliated Colleges and Institutes.

It is hereby informed that, the dates of commencement and conclusion of the First and Second term of Courses, under the faculty of **Humanities**, for the academic year 2023-24 shall be as under:

Term – I

Sr. No.	Course, Programme, Year	Commencement	Conclusion	Tentative Commencement Exam	Vacation	
					From	To
1	Arts Mental Moral and Social Sci.	20/06/2023	31/10/2023	01/11/2023	01/11/2023	21/11/2023
2	LL.M. I	21/07/2023	11/11/2023	20/11/2023	02/01/2024	30/01/2024
3	LL.M. II	10/07/2023	30/10/2023	06/11/2023	02/01/2024	30/01/2024
4	LL.B./B.A. LL.B. - II	20/09/2023	11/01/2024	12/01/2024	12/01/2024	01/02/2024
5	LL.B III / B. A. LL.B III	01/09/2023	23/12/2023	02/01/2024	02/01/2024	30/01/2024
6	B.A., LL.B IV / V	10/07/2023	30/10/2023	06/11/2023	02/01/2024	30/01/2024


Term – II

Sr. No.	Course, Programme, Year	Commencement	Conclusion	Tentative Commencement Exam	Vacation	
					From	To
1	Arts Mental Moral and Social Sci.	22/11/2023	30/04/2024	02/05/2024	02/05/2024	15/06/2024
2	LL.M. I	01/02/2024	30/05/2024	03/06/2024	31/05/2024	14/07/2024
3	LL.M. II	01/02/2024	30/05/2024	03/06/2024	31/05/2024	14/07/2024
4	LL.B./ B.A. LL.B. - II	05/02/2024	30/05/2024	03/06/2024	31/05/2024	14/07/2024
5	LL.B III / B. A. LL.B III	01/02/2024	30/05/2024	03/06/2024	31/05/2024	14/07/2024
6	B.A., LL.B IV / V	01/02/2024	30/05/2024	03/06/2024	31/05/2024	14/07/2024

NOTE :

1. The dates of commencement and conclusion of the all those courses whose admission is made under Common Entrance Test (CET) conducted by Government of Maharashtra / Savitribai Phule Pune University will be declared separately.
2. In case, the Head of the college requires to give additional holidays in exceptional circumstances, he/she may do so by compensating the same by keeping the college working on holidays.

Ref. No. PGS/ 2456
Date:30/05/2023


Deputy Registrar
(P.G.Admission)

Copy to: for Information and necessary action

The Members of the Management Council.

The Deans of Faculties.

The Registrar, Savitribai Phule Pune University, Pune.

The Director, Board of Examinations & Evaluation, Savitribai Phule Pune University, Pune.

The Heads of all University Departments.

The Principals of all Affiliated Colleges.

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The Heads of all the Administrative Sections of the University Office.

Asstt. Registrar, office of the Hon. Vice-Chancellor, Savitribai Phule Pune University

Asstt. Registrar, office of the Hon. Pro-Vice-Chancellor, Savitribai Phule Pune University

Vasantdada Patil Pratishthan's
Guruvarya Sadanand Maharaj Arts And Commerce College
 Kondhwa Bk., Pune-411048

Consolidated Academic Plan
(For the academic year 2023-24)

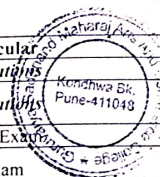


Month	Week	Arts Department	Commerce Department	Extra Curricular
June 2023		<ul style="list-style-type: none"> *Staff common meeting – Principal's opening address *Departmental meetings *Teaching plan submissions * Commencement of F.Y. and S.Y. theory and practical classes * Formation of committees for co-curricular and extracurricular activities *ICT training. Orientation programs for teaching and administrative staff. *Tests to identify Advanced and slow learners 	<ul style="list-style-type: none"> **Staff common meeting – Principal's opening address *Departmental meetings *Teaching plan submissions * Commencement of F.Y. and S.Y. theory and practical classes * Formation of committees for co-curricular and extracurricular activities *ICT training. Orientation programs for teaching and administrative staff. *Tests to identify Advanced and slow learners 	<ul style="list-style-type: none"> *21 June International Yoga Day *26 June Rajarshi Shahu Maharaj Jayanti
July 2023	1st' Week	<ul style="list-style-type: none"> *Review of the last month (June) * Orientation program for BA students * Principal's address to First Year students * Third Year Degree admissions (TYBA) 	<ul style="list-style-type: none"> *Review of the last month (June) * Orientation program for BCom students * Principal's address to First Year students * Third Year Degree admissions(TYB.Com) 	
	2nd' Week	<ul style="list-style-type: none"> * Admission to and orientation of NCC, NSS, Students' Welfare, Vidyarthini Manch and other programs. * IQAC meeting 	<ul style="list-style-type: none"> * Admission to and orientation of NCC, NSS, Students' Welfare, Vidyarthini Manch and other programs. * IQAC meeting 	
	3rd' Week	<ul style="list-style-type: none"> * Departmental meetings * Commencement of Third Year (Theory and Practical) * Filling up of Scholarship and eligibility forms * Meetings of various curricular, co-curricular and extracurricular committees * Commencement of ad-on courses in various departments 	<ul style="list-style-type: none"> * Departmental meetings * Commencement of Third Year (Theory and Practical) * Filling up of Scholarship and eligibility forms * Meetings of various curricular, co-curricular and extracurricular committees * Commencement of ad-on courses in various 	
	4th' Week	*Home Assignment of all subjects.	*Home Assignment of all subjects.	
August 2023	1st' Week	* Seminars, workshops and lecture series of	*Review of the last month (July)	*1 August Lokmanya Tilak



Month	Week	Arts Department	Commerce Department	Extra Curricular
		different departments *Sports activities and selection of teams of Gymkhana department *Add-on Courses *Commencement of PG Courses	*Regular teaching of all classes. * Seminars, workshops and lecture series of different departments *Add-on Courses Commencement of PG Courses	Punyathithi *9th August August Krantidin
	2nd' Week	*Conducting of tests, tutorials and home assignments as part of CIE	*Conducting of tests, tutorials and home assignments as part of CIE	*15th' August celebration of Independence Day
	3rd' Week	*Regular Teaching *Add-on Courses	*Regular Teaching *Add-on Courses	
	4th' Week	*Regular Teaching *Home Assignment of all subjects.	*1st' Practical of all practical subjects. *Home Assignment in all subjects. *Industrial visit	*National Sports day Celebration on 29th August.
September 2023	1st' Week	*Review of the last month (August) *Regular Teaching. September * Mid-semester examination of UG classes * Medical checkup for First Year UG and PG Students * Commencement of add-on certificate courses.	*Review of the last month (August) *Regular Teaching	5th' September celebration of Teachers Day Tree Plantation Drive (NSS)
	2nd' Week	*Regular Teaching *Home Assignment of all subjects. * Department level student's seminars/workshops *Add-on courses	*Regular Teaching *Guest Lecture in Practical subjects. *Home Assignment in all subjects.	
	3rd' Week	*Regular Teaching *Home Assignment of all subjects. * Study tours/field visits/survey	*Regular Teaching *2nd' Practical in Practical subjects.	N.S.S. Day Celebration
	4th' Week	*Regular Teaching *Planning For SPPU Backlog Examination. *One day Webinar for students *Home Assignment of all subjects.	*Regular Teaching *Planning For SPPU Backlog Examination. *One day Webinar for students *Home Assignment in all subjects. *Industrial visit (You tube mode)	
October 2023	1st' Week	*Review of the last month *Regular Teaching	*Review of the last month *Regular Teaching *3rd' Practical in Practical subjects.	*2nd' Oct. celebration of Gandhi Jayanti
	2nd' Week	*Regular Teaching *Home Assignment of all subjects. *15thOct. 'Students Day' celebration	*Regular Teaching *Home Assignment in all subjects.	*Celebration of Navratri Utsav by conducting Rangoli, Cooking and Garaba Dress up Competition
	3rd' Week	*Guest Lecture for BA Students	*Guest Lecture	
	4th' Week			

Month	Week	Arts Department	Commerce Department	Extra Curricular
November 2023	1st' Week	*Diwali Vacations	*Diwali Vacations	*Diwali Vacations
	2nd to 3rd' Week	*Diwali Vacations	*Diwali Vacations	*Diwali Vacations
	4th Week	* Term End Exam	**Term End Exam	**Term End Exam
December 2023	1st' Week	* Term End Exam	* Term End Exam	Term End Exam
	2nd' Week	*Regular Teaching *Home Assignment of all subjects	*Regular Teaching *4th' Practical in practical subjects. *Home Assignment in all subjects.	
	3rd' Week	*Regular Teaching *Planning For 2nd Term curriculum *Results of Term end examination Review of the 1st' Term (Up to November)	*Regular Teaching *Results of Term end examination. *Guest lecture in practical subjects. Review of the 1st' Term (Up to November) *Planning For 2nd Term curriculum *Regular Teaching	*Sports & Cultural activities
	4th' Week	*Regular Teaching *Geography Field visit *Home Assignment of all subjects	*Regular Teaching *Guest Lecture on Commerce and Management. *Home Assignment in all subjects. *Industrial visit/ Study Tour.	
January 2024	1st' Week & 2nd' Week	*Review of the last month (December) *Regular Teaching *Home Assignment of all subjects *Guest Lecture on Geography and Environmental awareness	*Review of the last month (December) *Regular Teaching *5th' practical in Practical subjects.	*3rd' Jan. celebration of Savitribai Phule Jayanti *Days Celebration *12th January Swami Vivekanand Jayanti & Rajmata Jijau Jayanti *14th January celebration of 'Geography Day' **NSS Special Winter Camp *Annual Sports Week 10 days
	3rd' Week & 4 th' Week	*Regular Teaching *Home Assignment of all subjects.	*Regular Teaching *Guest lectures in practical subjects. *6th' Practical in practical subjects. *Home Assignment in all subjects. *Industrial visit.	*Celebration of Marathi Bhasha Sanvardhan Pandharwada *26th' Jan.Celebration of Republic Day *Nirbhay Kanya Abhiyan
February 2024	1st' Week & 2nd' Week	*Review of the last month (January) Planning for Convocation ceremony *Regular Teaching *Home Assignment of all subjects	*Review of the last month (January) *Planning for Convocation ceremony *Compliance of all Journals of Practical subjects.	



Month	Week	Arts Department	Commerce Department	Extra Curricular
			*Regular Teaching. *Home Assignment in all subjects.	
	3rd Week & 4th Week	*Guest Lecture of Marathi *Guest Lecture of Economics *Completion of the syllabus	*Completion of the syllabus. *Industrial visit.	*Celebration of Shiv Jayanti *27 February Marathi Rajbhasha Din
March 2024	Full Month	*F.Y.B.A Sem/Annual Examination.	*B.Com Practical examination. *F.Y.B.Com Annual Examination.	*Convocation Ceremony
April 2024	Full Month	*SPPU Sem/Annual S.Y & T.Y.B.A. Examination *F.Y.B.A. Paper assessment & declaration of results. *Conclusion of 2nd Term	*SPPU Annual S.Y & T.Y.B.Com Examination. *F.Y.B.Com Paper assessment & declaration of results. *Conclusion of 2nd Term.	*14 April Dr.Babasaheb Ambedkar Jayanti
May 2024	Full Month	*Summer Vacations	*Summer Vacation.	*1st May Celebration of Maharashtra Day



Dr. Vivekanand Sasane
H.O.D.
Arts Faculty

Prof. Rajendra Doke
H.O.D.
Commerce Faculty

Dr. Pramod Botre
Principal

PRINCIPAL
VPP's GURUVARYA SADANAND MAHARA
ARTS & COMMERCE COLLEGE
Kondhwa Bk., Pune-411048



**VASANTDADA PATIL PRATISHTHAN'S
GURUVARYA SADANAND MAHARAJ ARTS AND COMMERCE COLLEGE
KONDHIWA BK, PUNE**

Teaching Plan for Academic Year 2023-2024

Name of Lecturer : Prof. Manisha Kakade

Class : F.Y. B.A (Semester- I)

Department : Geography

Subject Name : Physical Geography

Total No. of hours of instructions: 48 per term

Method of Teaching & Learning: Lecture / Group Discussion/Tutorial

Weightage for Internal Examination: 30

Weightage for University Examination: 70

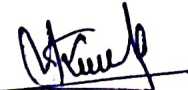
Sr. No.	Description of Topic	No. of Lectures Alloted	Month
1	Introduction to Physical Geography 1.1 Introduction, definition and branches of Geography 1.2 Definition and Branches of Physical Geography 1.3. Nature, Scope and importance of Physical Geography	12	July
2	Lithosphere 2.1 Interior of the Earth - Structure and Composition 2.2 Wegener's Continental Drift Theory	12	July & August
3	Atmosphere 3.1 Concept of weather and climate. 3.2 Composition and structure of the atmosphere 3.3 Factors affecting horizontal distribution of the temperature	12	August & September
4	Hydrosphere 4.1 General structure of ocean floor 4.2 Movements of ocean water Tides- meaning, causes and types	12	September & October
Total		48	

Recommended Books -

- Chandna, R.C., (2000), Geography of Population: Concepts, Determinants and Patterns, Kalyani Publishers, New Delhi
- Dayal P., (1996), Text Book of Geomorphology, Shukla Book Depot, Patna.


Head of Department




Teacher

VASANTDADA PATIL PRATISHTHAN'S
GURUVARYA SADANAND MAHARAJ ARTS AND COMMERCE COLLEGE
KONDHWA BK, PUNE

Teaching Plan for Academic Year 2023-2024

Name of Lecturer : Prof. Yogita Kunjir
 Department : Economic Class: F.Y. B.A. (Semester- I)
 Subject Name : Indian Economic Environment-I
 Total No. of hours of instructions: 48 per term
 Method of Teaching & Learning: Lecture / Group Discussion/Tutorial
 Weightage for Internal Examination: 30
 Weightage for University Examination: 70

Sr. No.	Description of Topic	No. of Lectures Alloted	Month
1	Introduction 1.1 Meaning, Factors affecting Economic Environment- Economic, Political, Technological, Social & Cultural 1.2 Challenges to Indian Economy: Natural Resources, Energy Resources, Education, Health, Environment 1.3 Comparison of Indian Economy with the World Economy- Population, Agriculture, Industry and Service Sector	16	July
2	Agricultural Environment 2.1 Role of Agriculture in Indian Economy 2.2 Challenges to Indian Agriculture-Productivity, Rural Credit, Marketing, Rural Entrepreneurship Recent Trends in Indian Agriculture: Cropping pattern, Technology, Crop Insurance, Water Management, Agri-Business	16	July & August
3	Industrial Environment 3.1 Role of Industry in Indian Economic Development 3.2 Industrial Policy Resolution, 1991- Liberalization, Privatization and Globalization (LPG) 3.3 Challenges to Indian Industry-Labour & Employment, Regional Imbalance, Finance, Technology 3.4 Micro, Small and Medium Enterprises (MSME)- Definition & Role 3.5 Recent trends in Indian Industry- Indian Multinationals & New Policies	16	August & September
		48	

Reference

- Agrawal A.N., Problems of Development & Planning, (Latest Edition)
- Ashwani Mahajan, 'Indian Economy' S. Chand & Company Ltd., New Delhi.

Head of Department



Signature

VASANTDADA PATIL PRATISHTHAN'S
GURUVARYA SADANAND MAHARAJ ARTS AND COMMERCE
COLLEGE, KONDHWA BK., PUNE-48

ANNUAL TEACHING PLAN 2023-2024

Name of Lecturer : Prof. Sahebrao Borase
Department : English
Class : FY.B.A.
Subject Name : Compulsory English
Total No. of hours of instructions: 48 per term
Method of Teaching & Learning: Lecture / Practical / Theory
Weightage for Internal Examination: 30
Weightage for University Examination: 70


Term I

Sr. No.	Description of Topic	No. of Lectures Allotted	Month
1	Prose: 1. Engine Trouble — R. K. Narayan 2. On Saying 'Please' — A. G. Gardiner 3. The Gift of the Magi — O. Henry	12	July
2	Poetry: 1. A Red, Red Rose — Robert Burns 2. Leave this Chanting and Singing — Rabindranath Tagore 3. The Felling of a Banyan Tree — Dilip Chitre	12	August
3	Grammar: 1. Articles 2. Prepositions 3. Verbs Regular and Irregular Verbs Auxiliary Verbs: Primary and Modal 4. Punctuation	12	September
4	Communication Skills: 1. Greeting and Taking Leave 2. Introducing Yourself 3. Introducing People to One Another 4. Making Requests and Asking for Directions 5. Making and Accepting Apology	12	September & October
Total		48	

Term II

Sr. No.	Description of Topic	No. of Lectures Allotted	Month
5	Prose: 1. In Sahyadri Hills, A Lesson in Humility — Sudha Murthy 2. The Model Millionaire — Oscar Wilde 3. The Eyes are not Here — Ruskin Bond	12	November
6	Poetry: 1. My Heart Leaps Up — William Wordsworth 2. Ozymandias — P. B. Shelley 3. Success is Counted Sweetest — Emily Dickinson	12	December-January
7	Grammar: 1. Tenses 2. Subject-Verb Agreement 3. Vocabulary	12	January-February
8	Communication Skills 1. Inviting and Accepting/Declining Invitations 2. Making a Complaint 3. Congratulating, Expressing Sympathy and Offering Condolences 4. Making Suggestions, Offering Advice and Persuading	12	February – March
Total		48	

Reference Book: Literary Gleam: An Anthology of Prose and Poetry (Board of Editors- Orient BlackSwan)


Signature




Head of Department

**VASANTDADA PATIL PRATISHTHAN'S
GURUVARYA SADANAND MAHARAJ ARTS AND COMMERCE COLLEGE
KONDIWA BK, PUNE**

Teaching Plan for Academic Year 2023-2024

Name of Lecturer : Prof.
Department : Arts Class: F.Y. B.A (Semester- I)
Subject Name : : INTRODUCTION TO INDIAN CONSTITUTION
Total No. of hours of instructions: 48 per term
Method of Teaching & Learning: Lecture / Group Discussion/Tutorial
Weightage for Internal Examination: 30
Weightage for University Examination: 70

Sr. No.	Description of Topic	No. of Lectures Alloted	Month
Sr. No.	Description of Topic	No. of Lectures Alloted	Month
1	Making of the Indian Constitution a) Historical Background b) Constituent Assembly c) Preamble d) Salient Features	12	July
2	Fundamental Rights, Duties and Directive Principles a) Fundamental Rights b) Fundamental Duties c) Directive Principles of State Policy	12	July & August
3	Federalism a) Salient Features of Indian Federalism b) Centre –State Relations c) Issues of Conflict (Water and Border Issues)	12	August & September
4	: Constitutional Amendments: Scope and Limitations 12 a) Constitutional Provisions b) Major Constitutional Amendments (42, 44 & 86) c) Basic Structure of the Indian Constitution	12	September & October
Total		48	

References: 1) Austin Granville, 1999, The Indian Constitution: Cornerstone of a Nation, Oxford, Oxford University Press. 2) Austin Granville, 2003, Working a Democratic Constitution: The Indian Experience, Delhi, Oxford University Press

Signature



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Vasantdada Patil Pratishthan's
Guruvarya Sadanand Maharaj Arts & Commerce College
Kondhwa Bk, Pune-411048

Teaching Plan for Academic Year 2023-2024

Name of Lecturer : Dr. VIVEKANAND SASANE
Department : ARTS **Class:** F.Y. B.A. (Semister-I)
Subject Name : MARATHI (G-1) मराठी साहित्य - कला आणि कौशल्यविकास
Total No. of hours of instructions: 48 per Semester
Method of Teaching & Learning : Lecture /Tutorial/Group Discussion
Weightage for Internal Examination: 30
Weightage for University Examination: 70

Sr. No.	Description of Topic	No. of Lectures Alloted	Month
1	कथा : स्वरूप आणि वाटचाल कथा : घटक कथा : प्रकार (रचनाप्रकार आणि प्रवाह)	10	July
2	अभ्यासपुस्तक : समकालीन मराठी कथा अक्षरबंध प्रकाशन संपादक : प्रा. डॉ. शिरीष लांडगे, प्रा. डॉ. दिलीप पवार, प्रा. डॉ. संदीप सांगळे	14	July & August
3	अभ्यासपुस्तक : समकालीन मराठी कथा अक्षरबंध प्रकाशन संपादक : प्रा. डॉ. शिरीष लांडगे, प्रा. डॉ. दिलीप पवार, प्रा. डॉ. संदीप सांगळे	14	August & September
4	भाषिक कौशल्यविकास नैसर्गिक : आकलनासह श्रवण अर्जित : संभाषण, वाचन, लेखन, इ-संवाद कौशल्य प्रगत : सारग्रहण, सारांशलेखन	10	September & October
Total		48	

Recommended Books- समकालीन मराठी कथा —

अक्षरबंध प्रकाशन -संपादक : प्रा. डॉ. शिरीष लांडगे, प्रा. डॉ. दिलीप पवार, प्रा. डॉ. संदीप सांगळे


Head of Department



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**VASANTDADA PATIL PRATISHTHAN'S
GURUVARYA SADANAND MAHARAJ ARTS AND COMMERCE COLLEGE
KONDHWA BK, PUNE**

Teaching Plan for Academic Year 2022-2023

Name of Lecturer : Prof. Manisha Kakade

Department : Geography

Class : S.Y. B.A (Semester- III)

Subject Name : Economic Geography - I

Total No. of hours of instructions: 48 per term

Method of Teaching & Learning: Lecture / Group Discussion/Tutorial

Weightage for Internal Examination: 30

Weightage for University Examination: 70


Sr. No.	Description of Topic	No. of Lectures Alloted	Month
1	Introduction to Economic Geography 1. Definition, nature and scope of economic geography. 2. Need and significance of economic geography 3. Economic geography and its relation with social sciences 4. Approaches of the study of economic geography	12	July
2	Economic Activity 1. Introduction and concept of economic activity with problems and prospect 2. Primary activity, 3. Secondary activity, 4. Tertiary activity	12	July & August
3	Concept and classification of resources 1. Concept of resources ,Renewable energy Resources - Hydro electricity -ii. Solar energy - iii. Wind energy 3. Non-renewable Resources Coal, ii. Iron ore, iii. Mineral oil 4. Conservation of resources	12	August & September
4	Agriculture 1. Role of Agriculture in Indian economy 2. Factors influencing agriculture in India a) Physical b) Socio-economic c) Political and cultural 3. Agro-based industries in India a) Dairy industry b) Cotton industry 4. Agro –Tourism	12	September & October
Total		48	

References:

1. Chauhan R. N., 2007, Basic Principles of Economic Geography, ABD Publishers, Jaipur
2. Padey P. N., Economic Geography, Nirali Publication, Pune


Head of Department




Teacher

VASANTDADA PATIL PRATISHTHAN'S
GURUVARYA SADANAND MAHARAJ ARTS AND
COMMERCE COLLEGE, KONDHIWA BK., PUNE-48

ANNUAL TEACHING PLAN 2023-2024

Name of Lecturer : Prof. Sahebrao Borase
Department : English
Class : SY.B.A.
Subject Name : Compulsory English
Total No. of hours of instructions: 48 per term
Method of Teaching & Learning: Lecture / Practical / Theory
Weightage for Internal Examination: 30
Weightage for University Examination: 70

Term I

Sr. No.	Description of Topic	No. of Lectures Allotted	Month
1	Unit-I- Prose 1. A Simple Philosophy- Seathl 2. The Homecoming- Rabindranath Tagore 3. The Verger- Somerset Maugham	10	July
2	Unit-II- Poetry 1. The Palanquin Bearers- Sarojini Naidu 2. On the Grasshopper and the Cricket- John Keats 3. Pied Beauty- George Manley Hopkins	8	August
3	Unit-III- Grammar 1. The Passive Voice 2. Direct and Indirect Speech 3. Negative Sentences	10	September
4	Unit-IV- Vocabulary 1. One-word substitutes 2. Idioms 3. Suffixes and prefixes	10	September
5	Unit-V- Soft Skills 1. Leadership skills 2. Teamwork skills	10	October
Total		48	

Term II

Sr. No.	Description of Topic	No. of Lectures Allotted	Month
5	Unit-I- Prose 1. The Chicago Speech- Swami Vivekananda 2. The Lottery Ticket- Anton Chekhov 3. The Open Window- Saki (H. H. Munro)	10	November
6	Unit-II- Poetry 1. On Another's Sorrow- William Blake 2. Laugh and Be Merry- John Masefield 3. The Rock and the Bubble- Louisa May Alcott	8	December-January
7	Unit-III- Grammar 1. Question tags 2. Simple, Compound and Complex sentences 3. Degrees of Comparison	10	January-February
8	Unit-IV- Vocabulary 1. Collocations: Words that go together 2. Phrasal Verbs 3. Commonly Confused Words	10	February – March
9	Unit-V- Soft Skills 1. Problem-solving skills 2. Time management Q	10	March
Total		48	

Reference Book: Panorama: Values and Skills through Literature (Board of Editors- Orient BlackSwan)

Signature



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Head of Department

**VASANTDADA PATIL PRATISHTHAN'S
GURUVARYA SADANAND MAHARAJ ARTS AND COMMERCE COLLEGE
KONDHWA BK, PUNE**

Teaching Plan for Academic Year 2023-2024

Name of Lecturer : Prof. Yogita Kunjir

Department : Economic

Class: S.Y. B.A. (Semester- III)

Subject Name : Financial System-I

Total No. of hours of instructions: 48 per term

Method of Teaching & Learning: Lecture / Group Discussion/Tutorial

Weightage for Internal Examination: 30

Weightage for University Examination: 70

Sr. No.	Description of Topic	No. of Lectures Alloted	Month
1	Indian Financial System 1.1 Introduction: Meaning, Nature, Role and Importance of Indian Financial System. 1.2 Structure of Indian Financial System. 1.3 Characteristics and Functions of Components of Indian Financial System.	12	July
2	Banking in India 2.1 Commercial Banks (Public Sector Banks, Private Sector Banks, Foreign Banks): Management, Organization and Functions. 2.2 Regional Rural Banks and Co-operative Banks: Evolution, Management and Organization, Loan Management, Functions, Problems and Measures to solve the problem.	10	July & August
3	Financial Markets in India 3.1 Classification of Financial Market. 3.2 Indian Money Market: Features, Functions and Instruments. 3.3 Indian Capital Market: Features, Functions and Instruments. 3.4 Foreign Exchange Market: Role and Importance.	12	August & September
4	Important Financial Institutions 4.1 Meaning and Importance of Financial Institutions. 4.2 Stock Markets: NSE and BSE: Meaning & Functions. 4.3 Non-Banking Financial Intermediaries: Meaning and Functions. 4.4 Role and Functions of Financial Institutions in India with reference to UTI, LIC, GIC	14	September & October
Total		48	

Reference 1. The Indian Financial System, Markets, Institutions and Services, Bharati V.Pathak, Kindle Edition. 2. Indian Financial System, Jaydeb Sarkhel, Seikh Salim, McGraw-Hill India Pvt. Ltd. Chennai, 2018.

Head of Department



Yogita

**VASANTDADA PATILPRATISHTHAN'S
GURUVARYA SADANAND MAHARAJ ARTS AND COMMERCE COLLEGE
KONDHWA BK, PUNE**

Teaching Plan for Academic Year 2023– 2024

Name of Lecturer : Prof. Yogita Kunjir
Department : Economic **Class:** S.Y. B.A (Semester- IV)
Subject Name : Macro Economics - II
Total No. of hours of instructions: 48 per term
Method of Teaching & Learning: Lecture / Group Discussion/Tutorial
Weightage for Internal Examination: 30
Weightage for University Examination: 70

Sr. No.	Description of Topic	No. of Lectures Allotted	Month
1	Money 1.1 Money – Meaning and Functions 1.2 Value of Money – Meaning, Quantity Theory of Money, Cash Balance Approach 1.3 Supply of Money – Various Measures of RBI	12	December
2	Inflation 2.1 Inflation – Meaning, Types, Causes – Demand Pull and Cost Push Inflation, Effects 2.2 Measures to Control Inflation 2.3 Deflation – Meaning, Causes and Effects 2.4 Philips Curve, Stagflation – Meaning	12	January
3	Business Cycles 3.1 Meaning, Features and Phases of Business Cycle 3.2 Causes and Effects of Business Cycle 3.3 Keynes' Theory of Business Cycle 3.4 Control of Business Cycles – Monetary and Fiscal Controls	12	February
4	Macroeconomic Policies 4.1 Objectives of Macroeconomic Policies 4.2 Monetary Policy - Meaning, Instruments, Advantages and Limitations 4.3 Fiscal Policy - Meaning, Instruments, Advantages and Limitations	12	March
Total		48	

References:

- 1 David Colander, Macro Economics, McGraw Hill Education Private Limited (Latest Edition)
2. D. N. Dwivedi, Macro Economics: Theory and Policy, McGraw Hill Education Private Limited (Latest Edition)


Head of Department




Signature

Vasantdada Patil Pratishthan's
Guruvarya Sadanand Maharaj Arts & Commerce College
Kondhwa Bk, Pune-411048

Teaching Plan for Academic Year 2023-2024

Name of Lecturer : Prof. DEEPAK KAMBLE
Department : ARTS **Class:** S.Y. B.A. (Semister-III)
Subject Name : MARATHI (G-2)
भाषिक कौशल्यविकास आणि आधुनिक मराठी साहित्यप्रकार : कादंबरी- रारंग ढांग
Total No. of hours of instructions: 48 per Semester
Method of Teaching & Learning : Lecture /Tutorial/Group Discussion
Weightage for Internal Examination: 30
Weightage for University Examination: 70

Sr. No.	Description of Topic	No. of Lectures Alloted	Month
1	भाषिक कौशल्यविकास आणि आधुनिक मराठी साहित्यप्रकार : कादंबरी — रारंग ढांग कादंबरी- स्वरूप आणि घटक कादंबरी- प्रकार आणि वाटचाल	10	July
2	भाषिक कौशल्यविकास आणि आधुनिक मराठी साहित्यप्रकार : कादंबरी — रारंग ढांग संगणक आणि मोबाईलवर युनिकोडमधून मराठी मुद्रण कळफलक प्रकार — इनस्क्रिप्ट-फोनेटिक	14	July & August
3	भाषिक कौशल्यविकास आणि आधुनिक मराठी साहित्यप्रकार : कादंबरी — मराठी टंकलेन आणि युनिकोडचा वापर-गुगल इनपुट, मायक्रोसॉफ्ट इनपुट व इतर साधने	14	August & September
4	भाषिक कौशल्यविकास आणि आधुनिक मराठी साहित्यप्रकार : कादंबरी — रारंग ढांग	10	September & October
Total		48	

Recommended Books- रारंग ढांग- प्रभाकर पेंढारकर- मौज प्रकाशन, मुंबई

Head of Department



Signature

**VASANTDADA PATIL PRATISHTHAN'S
GURUVARYA SADANAND MAHARAJ ARTS AND COMMERCE COLLEGE
KONDHWA BK, PUNE**

Teaching Plan for Academic Year 2022-2023

Name of Lecturer : Prof. Manisha Kakade

Department : Geography

Class : T.Y. B.A (Semester- V)

Subject Name : Geography of Disaster Management - I

Total No. of hours of instructions: 48 per term

Method of Teaching & Learning: Lecture / Group Discussion/Tutorial

Weightage for Internal Examination: 30

Weightage for University Examination: 70


Sr. No.	Description of Topic	No. of Lectures Alloted	Month
1	Concepts in disaster management. a) Concept of management b) Aims and objectives c) Pre-disaster management and Post – disaster management	12	July
2	Introduction to hazards, disasters a) Meaning and definition of Disasters b) Geographical conditions and disasters c) Classification of Disaster	12	July & August
3	Disaster management and measures a) Structure of disaster management - Preparedness, Response, Recovery, Mitigation, Rehabilitation, b) Standard operating procedure of management on government level c) Role of media	12	August & September
4	Climatic disasters and their management a) Hail Storm & Cloud Burst b) Cyclones and Storms c) Droughts and Floods	12	September & October
Total		48	

References:

1. Copola P Damon, 2007, Introduction to International Disaster Management
2. Alexander, D. (1993): Natural Disasters. UCL Press Ltd., London
3. Cuny, F. 1983, Development and Disaster, Oxford University Press.


Head of Department




Teacher

Vasantdada Patil Pratishthan's
Guruvarya Sadanand Maharaj Arts & Commerce College
Kondhwa Bk, Pune-411048

Teaching Plan for Academic Year 2023-2024

Name of Lecturer : Dr. VIVEKANAND SASANE
Department : ARTS Class: T.Y. B.A. (Semester- IV)
Subject Name : MARATHI (G3)
भाषिक कौशल्यविकास आणि आधुनिक मराठी साहित्य प्रकार- कविता

Total No. of hours of instructions: 48 per Semester
Method of Teaching & Learning : Lecture /Tutorial/Group Discussion
Weightage for Internal Examination: 30
Weightage for University Examination: 70

Sr. No.	Description of Topic	No. of Lectures Alloted	Month
१	मराठी साहित्य, भाषिक कौशल्यविकास आणि शासनव्यवहार १ राज्यघटनेतील भाषाविषयक तरतुदी अ) २ मराठी राजभाषा अधिनियम ३ मराठीविषयक कार्य करणाऱ्या शासकीय संस्थांचा परिचय	14	November- December
२	ब) कविता : स्वरूप, वाटचाल, प्रेरणा आणि वैशिष्ट्ये	06	December-
३	संपादित अभ्यासपुस्तक रूप : कवितेचे संस्कृती प्रकाशन, पुणे	14	January- February
४	संपादित अभ्यासपुस्तक रूप : कवितेचे संस्कृती प्रकाशन, पुणे	14	February - March
Total		48	

Recommended Books- - रूप : कवितेचे, संस्कृती प्रकाशन, पुणे


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Vasantdada Patil Pratishthan's
Guruvarya Sadanand Maharaj Arts & Commerce College
Kondhwa Bk, Pune-411048

Teaching Plan for Academic Year 2023-2024

Name of Lecturer : Dr. VIVEKANAND SASANE
Department : ARTS Class: T.Y. B.A. (Semister- III)
Subject Name : MARATHI (G3)
भाषिक कौशल्यविकास आणि आधुनिक मराठी साहित्य प्रकार- प्रवासवर्णन
Total No. of hours of instructions: 48 per Semester
Method of Teaching & Learning : Lecture /Tutorial/Group Discussion
Weightage for Internal Examination: 30
Weightage for University Examination: 70

Sr. No.	Description of Topic	No. of Lectures Alloted	Month
1	मुद्रित माध्यमांसाठी लेखन कौशल्ये : १ वृत्तलेख : स्वरूप व वैशिष्ट्ये अ२ अग्रलेख : स्वरूप व वैशिष्ट्ये ३ सदर लेखन : स्वरूप व वैशिष्ट्ये ४ परीक्षण : स्वरूप व वैशिष्ट्ये	10	July
2	प्रवासवर्णन साहित्यप्रकार : स्वरूप, प्रेरणा, प्रयोजने, वाटचाल आणि वैशिष्ट्ये	14	July & August
3	अभ्यासपुस्तक - तीन मुलांचे चार दिवस आदर्श पाटील, विकास वाळके, श्रीकृष्ण शेळके साधना प्रकाशन, पुणे	14	August & September
4	अभ्यासपुस्तक- तीन मुलांचे चार दिवस आदर्श पाटील, विकास वाळके, श्रीकृष्ण शेळके साधना प्रकाशन, पुणे	10	September & October
Total		48	

Recommended Books- तीन मुलांचे चार दिवस

आदर्श पाटील, विकास वाळके, श्रीकृष्ण शेळके साधना प्रकाशन, पुणे


Head of Department



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VASANTDADA PATIL PRATISHTHAN'S
GURUVARYA SADANAND MAHARAJ ARTS AND COMMERCE COLLEGE
KONDHWA BK, PUNE

Teaching Plan for Academic Year 2023-2024

Name of Lecturer : Dr. Yogita Kunjir

Class: T.Y. B.A (Semester- VI)

Department : Economic

Subject Name : Indian Economic Development-I

Total No. of hours of instructions: 48 per term

Method of Teaching & Learning: Lecture / Group Discussion/Tutorial

Weightage for Internal Examination: 30

Weightage for University Examination: 70

Sr. No.	Description of Topic	No. of Lectures Alloted	Month
1	Economic Development and Growth: 1.1 Economic Development: Meaning, Definition and Indicators 1.2 Economic Growth: Meaning, Definition and Indicators 1.3 Need and Importance of Economic Development	10	July
2	Developed and Developing Countries 2.1 Concepts of Developed and Developing Countries 2.2 Characteristics of Developed Countries 2.3 Characteristics of Developing Countries: Economic, Demographic, Technological, Social and Political 2.4 India as an Emerging Economy	14	July & August
3	Constraints to Development Process 3.1 Vicious Circle of Poverty 3.2 Capital Constraints 3.3 Technology Constraints 3.4 Socio- Cultural Constraints 3.5 Political and Administrative Constraints 3.6 External Bottlenecks	12	August & September
4	Human Resources and Economic Development 4.1 Role of Human Resources in Economic Development 4.2 Human Development Index and India 4.3 Concepts of Physical Quality of Life Index: 4.3.1 Gender Development Index 4.3.2 Gender Inequality Index 4.3.3 Multidimensional Poverty Index	12	September & October
Total		48	

Recommended Books -

- Ragnar Nurkse, Problem of Capital Formation in Underdeveloped Countries.
- Sen Amartya (1970) Growth Economics, Penguin.
- Zingnan M.L.(1982) The Economics of Development and Planning. Vrinda Publication (P) LTD.

Head of Department



(Signature)

asantdada Patil Pratishthan's
Guruvarya Sadanand Maharaj Arts & Commerce College
Kondhwa Bk, Pune-411048

Teaching Plan for Academic Year 2023-2024

Name of Lecturer : Prof. DEEPAK KAMBLE
Department : ARTS Class: T.Y. B.A. (Semister- IV)
Subject Name : MARATHI (S4) वर्णनात्मक भाषाविज्ञान- भाग- १

Total No. of hours of instructions: 48 per Semester
Method of Teaching & Learning : Lecture /Tutorial/Group Discussion
Weightage for Internal Examination: 30
Weightage for University Examination: 70

Sr. No.	Description of Topic	No. of Lectures Alloted	Month
१	१ रूपक्रिन्यास (संकल्पना) २ रुपिका रुपमपिक ३ रुपिम निखितीची तब्बे ४ विनियोग संकल्पना ५. प्रकृती आणि प्रत्यय यांचे वर्गीकरण	14	November- December
२	वाक्यविचार १ वाक्यविन्यास (संकल्पना परिचय) २ घटक आणि रचना: परस्पर संबंध ३ वाक्याचे घटक (उद्देश्य, विधेय) ४ प्रथमोपस्थित संघटक संकल्पना व वाक्यविप्रोषण शब्द शब्दबंध उपवाक्य - वाक्य) ५ वाक्यांचे प्रकार	06	December-
३	अर्थविचार १ अर्थ: स्वरूप व संकल्पना २ अर्थविन्यास (संकल्पना परिचय) ३ अर्थाचे वर्गीकरण (प्रकार सांकल्पनिक अर्थ साहचर्यपर अर्थ- शैलीगत अर्थ- भावपर अर्थ- परावर्तीत अर्थ- विषय अर्थ) ४ अर्थविन्यासाची व्यापकता (समानार्थी शब्द, अनेकार्थी शब्द सरूपता - अर्थसमावेश - अर्थविरोध)	14	January- February
४	* संशोधनपर प्रकल्प / क्षेत्रकार्य (घटक १, २ आणि ३)	14	February - March
Total		48	

Recommended Books- -

Head of Department

(Signature)



Signature

(Signature)

Vasantdada Patil Pratishthan's
Guruvarya Sadanand Maharaj Arts & Commerce College
Kondhwa Bk, Pune-411048

Teaching Plan for Academic Year 2023-2024

Name of Lecturer : Prof. DEEPAK KAMBLE
Department : Commerce **Class**: F.Y. B.Com. (Semister-II)
Subject Name : MARATHI (G-1) भाषा, साहित्य आणि कौशल्यविकास
Total No. of hours of instructions: 48 per Semester
Method of Teaching & Learning : Lecture /Tutorial/Group Discussion
Weightage for Internal Examination: 30
Weightage for University Examination: 70

Sr. No.	Description of Topic	No. of Lectures Alloted	Month
1	अर्जलेखन व पत्रलेखन : १. अर्जलेखन : अर्जाचे विविध नमुने - विनंती अर्ज, नोकरीसाठी अर्ज, माहितीच्या अधिकारातील अर्ज, संगणकीय अर्जलेखन- युनिकोडमधून मायक्रोसॉफ्ट वर्डमध्ये अर्ज. २. पत्रलेखन : खासगी पत्रव्यवहार, प्रशासनिक पत्रव्यवहार, व्यावसायिक पत्रव्यवहार, इ- मेल.	14	November- December
2	प्रशासनिक मराठी : १. इतिवृत्त लेखन २. माहितीपत्रक ३. जाहीर निवेदन ४. वाणिज्य व माहिती तंत्रज्ञानविषयक पारिभाषिक संज्ञा	06	December-
3	प्रगत भाषिक कौशल्ये : १. सारांशलेखन २. भाषांतर- (इंग्लिश - मराठी)	14	January- February
4	जाहिरातलेखन : १. आकाशवाणी २. वृत्तपत्र ३. दूरचित्रवाणी	14	February - March
Total		48	

Recommended Books- व्यावहारिक आणि उपयोजित मराठी

Head of Department

(Signature)



(Signature)
Signature

VasantdadaPatilPratishthan's
GuruvaryaSadanandMaharaj Arts & Commerce College
Kondhwa Bk, Pune-411048
Teaching Plan for Academic Year 2023-2024

Name of Lecturer : Prof..SonaliGholap
Department : Commerce
Class : F.Y. B.Com.
Subject Name :Business Environment & Entrepreneurship
Total No. of hours of instructions: 48 per Semester
Method of Teaching & Learning : Lecture / Practical / Group Discussion
Weightage for Internal Examination: 30
Weightage for University Examination: 70

Semester I

Sr. No.	Description of Topic	No. of Lectures Alloted	Month
1	Business Environment Concept- Importance - Inter relationship, between environment and entrepreneur, Aspects of Environment- Natural- Economic - Political - Social - Technical - Cultural - Educational - Legal	10	July
2	Environment Issues Pollution-Concept and types –Causes of pollution- Remedies of Pollution, Remedies of pollutionprotecting the natural environment-Conservation of natural resources - Opportunities in Environment.	14	July & August
3	Problems of growth Unemployment- Concept-Types-Causes-Remedies, Poverty- Concept- Causes- Remedies ,Regional Imbalance- Concept- Effects –Solutions ,Social injustice- Concept, Effects, Solutions ,BlackMoney –Meaning – Sources –Effects- Measures, Lack of technical knowledge and information- Problems-Remedies	14	August & September
4	The Entrepreneur Evolution of the term entrepreneur –Definition - Competencies of an Entrepreneur – Distinction between a) entrepreneur and managerb) Entrepreneur and Enterprise, Intrapreneur- Concept and importance –Distinction between Entrepreneur and Intraprenuer	10	September & October
Total		48	

Vasantdada Patil Pratishthan's
Guruvarya Sadanand Maharaj Arts & Commerce College
Kondhwa Bk, Pune-411048

Teaching Plan for Academic Year 2023-2024

Name of Lecturer : Prof. Rajendra Doke
Department : Commerce
Class : F.Y. B.Com. (Semester-I)
Subject Name : Banking & Finance-I
Total No. of hours of instructions: 48 per Semester
Method of Teaching & Learning : Lecture /Tutorial/Group Discussion
Weightage for Internal Examination: 30
Weightage for University Examination: 70

Sr. No.	Description of Topic	No. of Lectures Alloted	Month
1	Evolution of Banking- Meaning, Definition and Origin of 'Bank' Evolution of Banking in Europe and Asia Evolution of Banking in India Structure of Indian Banking System	10	July
2	Functions of Bank- Primary Functions- Accepting Deposits: i-Demand Deposits - Current Deposit and Savings Deposits; ii-Time Deposits - Fixed Deposit and Recurring Flexi Deposits (Auto Sweep) Granting Loans and Advances- i- Short Term Loan- Overdraft Facility, Cash Credit, Facility, Purchasing and Discounting of Bills, ii-Term Loan Secondary Functions: A. Agency Functions- Payment and Collection of a Cheque, Bill and Promissory Note, Execution of standing instructions, Acting as a Trustee and Executor B. General Utility Functions- Safe Custody, Safe Deposit Vaults, Remittance of funds, Pension payments, Acting as a Dealer in Foreign Exchange (FOREX) Market. C. Distribution of Third Party Products, Bancassurance, Mutual Funds,	14	July & August

	<p>Issuance of Credit Card and Debit Card D. Non Fund Based Credit Facilities- Letter of Credit, Bank Guarantee and Deferred Payment. E. Government Business – Collecting GST, StampDuty, Excise Payment, etc.</p> <p>Concepts of Priority and non- priority sector lending Security Based and Purpose Oriented Lending, Bridge Loans, Reserve Ratios- CRR and SLR. Credit Appraisal and Credit Monitoring.</p>		
3	<p>Procedure for Opening and Operating of Deposit Account-</p> <p>Procedure for Opening of Deposit Account: Know Your Customer Norms, (KYC Norms), Application Form, Introduction, Proof of Residence, Specimen Signature, and Nomination Facility: Their Importance. No Frill Account.</p> <p>Procedure for Operating Deposit Account-</p> <p>Pay-in-slip, Withdrawal slip, Issue of Pass Book, (Current, Savings or Recurring Deposit), Issue of Cheque Book, Issue of Fixed Deposit Receipt, Premature encashment of a Fixed Deposit and Loan against Fixed Deposit. Recurring Deposit: Premature encashment and loan against Recurring Deposit.</p> <p>a) Closure of Account b) Transfer of Account c) Death Claim Procedure</p> <p>Types of Account Holders-</p> <p>a) Individual Account Holders- Individual Account, Joint Account, Illiterate, Minor, Married Woman, Pardahnashin Woman, Non-Resident Account</p> <p>b) Institutional Account Holders- Sole Proprietorship, Partnership Firm, Joint Stock Company, Hindu Undivided Family, Clubs, Associations, Societies and Trusts.</p>	14	August & September
4	<p>Methods of Remittance-</p> <p>Demand Draft, Bankers' Cheque</p> <p>Electronic Funds Transfer (EFT) – Real Time Gross Settlement (RTGS), National Electronic Funds Transfer (NEFT), Procedure of fund transfer through NEFT/ RTGS, Society for Worldwide Interbank Financial Telecommunication (SWIFT) Immediate Payment Service (IMPS) - Interbank (Bank to Bank) and Intra Bank (Branch to Branch) Fund Transfer.</p>	10	September & October
Total		48	

References-

1. Majumdar N. C., 'Fundamentals of Modern Banking', New Central Book Agency (P) Ltd., New Delhi.
2. Arondekar A.M. & Others, 'Principles of Banking', Macmillan India Pvt. Ltd.
3. Srinivasan D. & Others, 'Principles & Practices of Banking', Macmillan India Pvt. Ltd.
4. Agarwal O.P., (4th Edition, 2017), 'Banking and Insurance', Himalaya Publishing House.
5. Gopinath M. N., (1st Edition, 2008), 'Banking Principles and Operations', Snow White Publications Pvt. Ltd, Mumbai
6. Gordon E. & Natarajan K., 'Banking - Theory, Law and Practice', (21st Revised Edition), Himalaya Publishing House.
7. Joshi Vasant & Joshi Vinay, (3rd Edition), 'Managing Indian Banks', Sage Publication, New Delhi.
8. Varshney P.N. (12th Edition, 2003), 'Banking - Law and Practice', Sultan Chand & Co. New Delhi
9. Kothari V., (26th Edition) 'Tanna's Banking Law & Practice in India,' Lexis Nexis Publication.

Racham

Head of Department



Racham

Signature

VasantdadaPatilPratishthan's
GuruvaryaSadanandMaharaj Arts & Commerce College
Kondhwa Bk, Pune-411048
 Teaching Plan for Academic Year 2022-2023

Name of Lecturer : Prof. .SonaliGholap
Department : Commerce
Class : F.Y. B.Com.
Subject Name :Business Environment & Entrepreneurship
Total No. of hours of instructions: 48 per Semester
Method of Teaching & Learning : Lecture / Practical / Group Discussion
Weightage for Internal Examination: 30
Weightage for University Examination: 70

Semester I

Sr. No.	Description of Topic	No. of Lectures Alloted	Month
1	Business Environment Concept- Importance - Inter relationship, between environment and entrepreneur, Aspects of Environment- Natural- Economic - Political - Social - Technical - Cultural - Educational - Legal	10	July
2	Environment Issues Pollution-Concept and types –Causes of pollution- Remedies of Pollution, Remedies of pollutionprotecting the natural environment-Conservation of natural resources - Opportunities in Environment.	14	July & August
3	Problems of growth Unemployment- Concept-Types-Causes-Remedies, Poverty- Concept- Causes- Remedies , Regional Imbalance- Concept- Effects –Solutions , Social injustice- Concept, Effects, Solutions ,Black Money –Meaning – Sources –Effects- Measures, Lack of technical knowledge and information- Problems- Remedies	14	August & September
4	The Entrepreneur Evolution of the term entrepreneur –Definition - Competencies of an Entrepreneur – Distinction between a) entrepreneur and managerb) Entrepreneur and Enterprise, Intrapreneur- Concept and importance –Distinction between Entrepreneur and Intraprenuer	10	September & October
Total		48	

Vasantdada Patil Pratishthan's
Guruvarya Sadanand Maharaj Arts & Commerce College
Kondhwa Bk, Pune-411048

Teaching Plan for Academic Year 2022-2023

Name of Lecturer : Prof. Rajendra Doke
Department : Commerce
Class : F.Y. B.Com. (Semister-I)
Subject Name : Banking & Finance-I
Total No. of hours of instructions: 48 per Semester
Method of Teaching & Learning : Lecture /Tutorial/Group Discussion
Weightage for Internal Examination: 30
Weightage for University Examination: 70

Sr. No.	Description of Topic	No. of Lectures Alloted	Month
1	Evolution of Banking- Meaning, Definition and Origin of 'Bank' Evolution of Banking in Europe and Asia Evolution of Banking in India Structure of Indian Banking System	10	July
2	Functions of Bank- Primary Functions- Accepting Deposits: i-Demand Deposits - Current Deposit and Savings Deposits; ii-Time Deposits - Fixed Deposit and Recurring Flexi Deposits (Auto Sweep) Granting Loans and Advances- i- Short Term Loan- Overdraft Facility, Cash Credit, Facility, Purchasing and Discounting of Bills, ii-Term Loan Secondary Functions: A. Agency Functions- Payment and Collection of a Cheque, Bill and Promissory Note, Execution of standing instructions, Acting as a Trustee and Executor B. General Utility Functions- Safe Custody, Safe Deposit Vaults, Remittance of funds, Pension payments, Acting as a Dealer in Foreign Exchange (FOREX) Market. C. Distribution of Third Party Products, Bancassurance, Mutual Funds,	14	July & August

	<p>Issuance of Credit Card and Debit Card D. Non Fund Based Credit Facilities- Letter of Credit, Bank Guarantee and Deferred Payment. E. Government Business – Collecting GST, StampDuty, Excise Payment, etc.</p> <p>Concepts of Priority and non- priority sector lending Security Based and Purpose Oriented Lending, Bridge Loans, Reserve Ratios- CRR and SLR. Credit Appraisal and Credit Monitoring.</p>		
3	<p>Procedure for Opening and Operating of Deposit Account-</p> <p>Procedure for Opening of Deposit Account: Know Your Customer Norms, (KYC Norms), Application Form, Introduction, Proof of Residence, Specimen Signature, and Nomination Facility: Their Importance. No Frill Account.</p> <p>Procedure for Operating Deposit Account-</p> <p>Pay-in-slip, Withdrawal slip, Issue of Pass Book, (Current, Savings or Recurring Deposit), Issue of Cheque Book, Issue of Fixed Deposit Receipt, Premature encashment of a Fixed Deposit and Loan against Fixed Deposit. Recurring Deposit: Premature encashment and loan against Recurring Deposit.</p> <p>a) Closure of Account b) Transfer of Account c) Death Claim Procedure</p> <p>Types of Account Holders-</p> <p>a) Individual Account Holders- Individual Account, Joint Account, Illiterate, Minor, Married Woman, Pardahnashin Woman, Non-Resident Account b) Institutional Account Holders- Sole Proprietorship, Partnership Firm, Joint Stock Company, Hindu Undivided Family, Clubs, Associations, Societies and Trusts.</p>	14	August & September
4	<p>Methods of Remittance-</p> <p>Demand Draft, Bankers' Cheque</p> <p>Electronic Funds Transfer (EFT) – Real Time Gross Settlement (RTGS), National Electronic Funds Transfer (NEFT), Procedure of fund transfer through NEFT/ RTGS, Society for Worldwide Interbank Financial Telecommunication (SWIFT) Immediate Payment Service (IMPS) - Interbank (Bank to Bank) and Intra Bank (Branch to Branch) Fund Transfer.</p>	10	September & October
Total		48	

References-

1. Majumdar N. C., 'Fundamentals of Modern Banking', New Central Book Agency (P) Ltd., New Delhi.
2. Arondekar A.M. & Others, 'Principles of Banking', Macmillan India Pvt. Ltd.
3. Srinivasan D. & Others, 'Principles & Practices of Banking', Macmillan India Pvt. Ltd.
4. Agarwal O.P., (4th Edition, 2017), 'Banking and Insurance', Himalaya Publishing House.
5. Gopinath M. N., (1st Edition, 2008), 'Banking Principles and Operations', Snow White Publications Pvt. Ltd, Mumbai
6. Gordon E. & Natarajan K., 'Banking - Theory, Law and Practice', (21st Revised Edition), Himalaya Publishing House.
7. Joshi Vasant & Joshi Vinay, (3rd Edition), 'Managing Indian Banks', Sage Publication, New Delhi.
8. Varshney P.N. (12th Edition, 2003), 'Banking - Law and Practice', Sultan Chand & Co. New Delhi
9. Kothari V., (26th Edition) 'Tanna's Banking Law & Practice in India,' Lexis Nexis Publication.

Rathore

Head of Department



Rathore

Signature

VasantdadaPatilPratishthan's
GuruvaryaSadanandMaharaj Arts & Commerce College
Kondhwa Bk, Pune-411048
Teaching Plan for Academic Year 2023-24

Name of Lecturer : Prof. SonaliGholap
Department : Commerce
Class : S.Y. B.Com.
Subject Name :Business Communication
Total No. of hours of instructions: 48 per term
Method of Teaching & Learning : Lecture / Practical / Group Discussion
Weightage for Internal Examination: 20
Weightage for Practical Examination: 20
Weightage for University Examination: 60
Term I

Sr. No.	Description of Topic	No. of Lectures Allotted	Month
1	Introduction of Business Communication 1.1 Introduction, Meaning, Definition. 1.2 Characteristics, Importance of communication. 1.3 Principles of communication, Process of communication 1.4 Barriers to communication & Remedies 1.5 Methods and Channels of Communication	12	July
2	Business Letters 2.1 Meaning and Importance 2.2 Qualities or Essentials, Physical Appearance 2.3 Layout of Business	12	July & August
3	Soft skills 3.1 Meaning, Need, Importance. 3.2 Elements of soft skills. a) Manners & Etiquettes, Grooming b) Effective Listening & Speaking c) Interview Skills. d) Presentation e) Group Discussion. f) Problem-solving skills G) Time management abilities	12	August & September
4	Resume writing & Job Application letters 4.1 Introduction, essential elements of Bio data, Resume writing, Curriculum Vitae. 4.2 Meaning & Drafting of Job Application letter	12	September & October
Total		48	

Reference Books :

1 Business Correspondence & Report Writing R. C. Sharma Tata Hill Publishing Co. Ltd. Delhi.

VasantdadaPatilPratishthan's
GuruvaryaSadanandMaharaj Arts & Commerce College
Kondhwa Bk, Pune-411048

Teaching Plan for Academic Year 2022-23

Name of Lecturer : Prof. SonaliGholap
Department : Commerce
Class : S.Y. B.Com.
Subject Name :Marketing Management
Total No. of hours of instructions: 48 per term
Method of Teaching & Learning : Lecture / Practical / Group Discussion
Weightage for Internal Examination: 20
Weightage for Practical Examination: 20
Weightage for University Examination: 60

Term I

Sr. No.	Description of Topic	No. of Lectures Allotted	Month
1	Elements of Marketing Management 1.1 Introduction 1.2 Meaning of Marketing Management 1.3 Nature & Scope of Marketing Management 1.4 Features of Marketing Management 1.5 Functions of Marketing Management 1.6 Components of Marketing Management 1.7 Problems of Marketing Management 1.8 Marketing Management Philosophy 1.9 Marketing Characteristics in Indian Context 1.10 Marketing Management Process	12	July
2	Marketing Strategy and Consumer Behavior 2.1 Marketing Strategy 2.1.1 Introduction 2.1.2 Concept of Strategy 2.1.3 Meaning of Marketing Strategy 2.1.4 Significance of Marketing Strategy 2.1.5 Aim of Marketing Strategy 2.1.6 Marketing Strategy Formulation 2.1.7 Bases of Formulating Marketing 2.1.8 Types of Marketing Strategy Strategy 2.2 Consumer Behaviour 2.2.1 Introduction 2.2.2 Meaning of Consumer Behaviour 2.2.3 Definition of Consumer 2.2.4 Scope of Consumer Behaviour	12	July & August

	2.2.5 Determinants of Consumer Behaviour 2.2.6 Concept of Motivation 2.2.7 Theories of Motivation 2.2.8 Multivariable Models of Consumer Behaviour 2.2.9 Buying Motives & Consumer Importance of Buying Motives		
3	Marketing Planning 3.1 Introduction 3.2 Meaning of Marketing Planning 3.3 Definition of Marketing Planning 3.4 Nature of Marketing Planning 3.5 Scope of Marketing Planning 3.6 Elements of Marketing Planning 3.7 Importance of Marketing Planning 3.8 Types Marketing Planning 3.9 Principles behind Successful Planning 3.10 Steps in Marketing Planning Process 3.11 Relevance in Marketing Planning 3.12 Structure of Marketing Plan 3.13 Constraints to Effective Marketing Planning	12	August & September
4	Marketing Research 4.1 Introduction 4.2 Meaning of Marketing Research 4.3 Definition of Marketing Research 4.4 Scope of Marketing Research 4.5 Role of Marketing Research 4.6 Marketing Research Agencies 4.7 Marketing Information Vs. Marketing Research 4.8 Objectives of Marketing Research 4.9 Marketing Research Procedure 4.10 Problem Definition 4.11 Research Design 4.12 Data Collection 4.13 Sampling and Sampling Designs 4.14 Probability Sampling Techniques 4.15 Data Analysis 4.16 Method of Reporting Research Findings	12	September & October
Total		48	

VASANTDADA PATIL PRATISHTHAN'S
GURUVARYA SADANAND MAHARAJ ARTS AND COMMERCE COLLEGE
KONDHWA BK, PUNE

Teaching Plan for Academic Year 2023-2024

Name of Lecturer : Prof. Bhosale Pallavi

Department : Commerce

Class: S.Y. B.Com (Semester- III)

Subject Name : Elements of Company Law-I

Total No. of hours of instructions: 48 per term

Method of Teaching & Learning: Lecture / Group Discussion/Tutorial

Weightage for Internal Examination: 30

Weightage for University Examination: 70

Sr. No.	Description of Topic	No. of Lectures Alloted	Month
1	The Companies Act, 2013: Introduction and Concept Company and its Formation 1. Background and Features of company the Companies Act, 2013 2. Company: Meaning, Nature and Characteristics of Company. 3. Types of Companies: On the basis of mode of formation, Number of members, liability and Control, Public and Private Companies: Distinction, Advantages, Disadvantages, Privileges and their Conversion into each other. Other kinds of Companies: One Person Company, Charitable Companies, Dormant Company, Sick Company, Small Company, Listed Company, Foreign Company and its business in India etc.	12	July
2	Formation and Incorporation of a Company: Stages in the Formation and Incorporation. 1. Promotion: Meaning of the term 'Promoter' / Promoter Group - Legal Position of Promoters, Pre-incorporation contracts. 2. Registration/ Incorporation of a company: - Procedure, Documents to be filed with ROC. Certificate of Incorporation Effects of Certificate of Registration. 3. Capital Subscription/Raising of Capital 4. Commencement of business	12	July & August
3	Principal Documents: Documents relating to Incorporation and Raising of Capital: 1 Memorandum of Association: Meaning and importance- Form and contents- Alteration of memorandum. 2 Articles of Association: Meaning Contents and form of Articles- Alteration of articles- Doctrine of constructive notice Doctrine of Indoor Management. 3 Prospectus: Meaning, contents, Statutory requirements in relation to prospectus- Deemed Prospectus- Shelf prospectus - Statement in lieu of prospectus- Misstatement in a prospectus and Liabilities for Mis-statement	12	August & September
4	Capital of the Company 1. Various Modes for Raising of Share Capital including private placement, public issue, rights issue, bonus shares, ESOS, Sweat Equity Shares, Buy-back of shares. 2. Allotment of Shares: Meaning- - Statutory provisions for allotment, improper and irregular allotment Consequences of irregular allotment. 3. Calls On Shares: Meaning- Requisites of a valid call, Calls in advance, Share Certificates: Meaning, Provisions regarding issue of share certificates - Duplicate Share Certificate.	12	September & October
Total		48	

Recommended Books -

1. The Companies Act Taxmann Tan Prints (India) Chandigarh with Rules Pvt. Ltd. Jhajjar
2. The Companies Act, 2013 Bharat Bharat Law House Delhi Pvt. Ltd.
3. Company Law-A Dr. G.K. Kapoor & Taxmann Delhi Comprehensive Text Book Dr. Sanjay Publications Pvt. on Companies Act 2013 Dhamija Ltd Nexis Mumbai

Head of Department



Signature

VasantdadaPatilPratishthan's
GuruvaryaSadnanandMaharaj Arts & Commerce College
Kondhwa Bk, Pune-411048
Teaching Plan for Academic Year 2022-23

Name of Lecturer : Prof. SonaliGholap
Department : Commerce
Class : S.Y. B.Com.
Subject Name :Business Communication
Total No. of hours of instructions: 48 per term
Method of Teaching & Learning : Lecture / Practical / Group Discussion
Weightage for Internal Examination: 20
Weightage for Practical Examination: 20
Weightage for University Examination: 60

Term I

Sr. No.	Description of Topic	No. of Lectures Allotted	Month
1	Introduction of Business Communication 1.1 Introduction, Meaning, Definition. 1.2 Characteristics, Importance of communication. 1.3 Principles ofcommunication, Process of communication 1.4 Barriers to communication & Remedies 1.5 Methods andChannels ofCommunication	12	July
2	BusinessLetters 2.1 Meaning and Importance 2.2 Qualities or Essentials, Physical Appearance 2.3 Layout of Business	12	July & August
3	Soft skills 3.1 Meaning, Need, Importance. 3.2 Elements of soft skills. a) Manners & Etiquettes, Grooming b) EffectiveListening &Speaking c) Interview Skills. d) Presentation e) Group Discussion. f) Problem-solving skills G)Time management abilities	12	August & September
4	Resume writing & JobApplicationletters 4.1 Introduction, essential elements ofBio data, Resume writing, Curriculum Vitae. 4.2 Meaning & Drafting of JobApplication letter	12	September & October
Total		48	

Reference Books :

- 1 Business Correspondence & Report Writing R. C. Sharma Tata Hill PublishingCo. Ltd.Delhi.
2. Communication C.S. Rayudu Himalaya publication Mumbai

VasantdadaPatilPratishthan's
GuruvaryaSadanandMaharaj Arts & Commerce College
Kondhwa Bk, Pune-411048

Teaching Plan for Academic Year 2023-24

Name of Lecturer : Prof. SonaliGholap
Department : Commerce
Class : S.Y. B.Com.
Subject Name :Marketing Management
Total No. of hours of instructions: 48 per term
Method of Teaching & Learning : Lecture / Practical / Group Discussion
Weightage for Internal Examination: 20
Weightage for Practical Examination: 20
Weightage for University Examination: 60

Term I

Sr. No.	Description of Topic	No. of Lectures Allotted	Month
1	Elements ofMarketing Management 1.1 Introduction 1.2 Meaning of Marketing Management 1.3 Nature & Scope of Marketing Management 1.4 Features of Marketing Management 1.5 Functions of Marketing Management 1.6 Components of Marketing Management 1.7 Problems of Marketing Management 1.8 Marketing Management Philosophy 1.9 Marketing Characteristics in Indian Context 1.10 Marketing Management Process	12	July
2	Marketing Strategy and Consumer Behavior 2.1 Marketing Strategy 2.1.1 Introduction 2.1.2 Concept of Strategy 2.1.3 Meaning of Marketing Strategy 2.1.4 Significance of Marketing Strategy 2.1.5 Aim of Marketing Strategy 2.1.6 Marketing Strategy Formulation 2.1.7 Bases of Formulating Marketing 2.1.8 Types of Marketing Strategy Strategy 2.2 Consumer Behaviour 2.2.1 Introduction 2.2.2 Meaning of Consumer Behaviour 2.2.3 Definition of Consumer 2.2.4 Scope of Consumer Behaviour	12	July & August

	2.2.5 Determinants of Consumer Behaviour 2.2.6 Concept of Motivation 2.2.7 Theories of Motivation 2.2.8 Multivariable Models of Consumer BehaviourBehaviour 2.2.9 Buying Motives & Consumer Importance of Buying Motives		
3	Marketing Planning 3.1 Introduction 3.2 Meaning of Marketing Planning 3.3 Definition of Marketing Planning 3.4 Nature of Marketing Planning 3.5 Scope of Marketing Planning 3.6 Elements of Marketing Planning 3.7 Importance of Marketing Planning 3.8 Types Marketing Planning 3.9 Principles behind Successful Planning 3.10 Steps in Marketing Planning Process 3.11 Relevance in Marketing Planning 3.12 Structure of Marketing Plan 3.13 Constraints to Effective Marketing Planning	12	August & September
4	Marketing Research 4.1 Introduction 4.2 Meaning of Marketing Research 4.3 Definition of Marketing Research 4.4 Scope of Marketing Research4.5 Role of Marketing Research 4.6 Marketing Research Agencies 4.7 Marketing Information Vs. Marketing Research 4.8 Objectives of Marketing Research 4.9 Marketing Research Procedure 4.10 Problem Definition 4.11 Research Design 4.12 Data Collection 4.13 Sampling and Sampling Designs 4.14 Probability Sampling Techniques 4.15 Data Analysis 4.16 Method of Reporting Research Findings	12	September & October
Total		48	

VASANTDADA PATIL PRATISHTAN
GURUVARYA SADANAND MAHARAJ ARTS AND COMMERCE COLLEGE
KONDHWA BK, PUNE

Teaching Plan for Academic Year 2023-2024

Name of Lecturer : Dr. Neelam Goyal

Department : Commerce

Class: T.Y. B.Com. (Semester- V)

Subject Name : Advanced Accounting-I

Total No. of hours of instructions: 48 per term

Method of Teaching & Learning: Lecture / Group Discussion/Tutorial

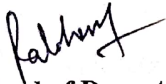
Weightage for Internal Examination: 30

Weightage for University Examination: 70

Sr. No.	Description of Topic	No. of Lectures Alloted	Month
1	Accounting Standards & Financial Reporting: Brief Review of Indian Accounting Standards Introduction to AS- 3, AS-12 and AS-19 with simple numerical. Introduction to IFRS - Fair Value Accounting.	10	July
2	Accounting for Capital Restructuring (Internal Reconstruction): Meaning and Concept of Capital Restructuring, Types of Capital Restructuring, Meaning & of Internal Reconstruction, Accounting Entries: Alteration of Share Capital, Reduction of Share Capital, Reduction in Liabilities, Cancellation of Expenses, Losses etc. Preparation of Balance Sheet after Internal Reconstruction	12	July & August
3	Final Accounts of Banking Companies: Introduction of Banking Company, Legal Provisions regarding Non-Performing Assets (NPA) - Reserve Fund -Acceptance, Endorsements & Other Obligations - Bills for Collection - Rebate on Bills Discounted - Provision for Bad and Doubtful Debts Vertical form of Final Accounts as per Banking Regulation Act 1949. Simple Numerical on Preparation of Profit & Loss A/c and Balance Sheet in vertical form.	16	August & September
4	Investment Accounting: Meaning & Introduction, Classification of Investments, Meaning & Calculation of the Concept of Acquisition Cost & Carrying Cost of Investment, Calculation of Profit/loss on disposal of investments.	10	September & October
Total		48	

Recommended Books -

1. Advanced Accounts: By M.C. Shukla & S.P. Grewal (S.Chand & Co. Ltd.)
2. Advanced Accountancy: By S. P. Jain & K.N. Narang (Kalyani Publishers)
3. Advanced Accountancy: By R. L. Gupta & M. Radhaswamy (Sultan Chand & Sons)


Head of Department




Signature

VasantdadaPatilPratishthan's
GuruvaryaSadanandMaharaj Arts & Commerce College

Kondhwa Bk, Pune-411048

Teaching Plan for Academic Year 2022-23

Name of Lecturer : Prof. SonaliGholap
Department : Commerce
Class : T.Y. B.Com.
Subject Name : Banking& Finance- III (Banking Law and Practices in India.)
Total No. of hours of instructions: 48 per term
Method of Teaching & Learning : Lecture / Practical / Group Discussion
Weightage for Internal Examination: 20
Weightage for Practical Examination: 20
Weightage for University Examination: 60

Term I

Sr. No.	Description of Topic	No. of Lectures Alloted	Month
1	LAWS RELATING TO BANKING IN INDIA Provisions of The Banking Regulation Act, 1949, with reference to the following: Definition – Capital - Reserve Fund - Cash Reserve for Non Schedule Banks Liquid Assets – Licensing - Branch Licensing - Management Profit and Loss Account and Balance Sheet – Sec. 10, 29 & 30 Powers of the Reserve Bank of India – Sec. 35 & 36 Voluntary Amalgamation – Sec. 44A Compulsory Amalgamation – Sec. 45 Liquidation – Sec. 45, Banking Regulation Act as applicable to Co-operative Banks.	12	July
2	NEGOTIABLE INSTRUMENTS ACT, 1881 Definition, Characteristics and Presumptions of Negotiable Instruments. Promissory Note, Bills of Exchange and Cheque – Definition and Features Parties to Negotiable Instruments Negotiation Presentment Notice of Dishonor Noting and Protesting	12	July & August
3	PAYING BANKER Precautions in Payment of Customers' Cheques Paying Banker's Duties and Rights Statutory Protection to Paying Banker Payment of forged Cheque Return of cheques.	12	August & September
4	COLLECTING BANKER Precautions in collecting Customer's Cheques Collecting Banker's - Duties and Rights Statutory Protection to Collecting Banker Dishonor of Cheques by Non-Acceptance and Non-Payment.	12	September & October
Total		48	

VasantdadaPatilPratishthan's
GuruvaryaSadanandMaharaj Arts & Commerce College
Kondhwa Bk, Pune-411048
Teaching Plan for Academic Year 2023-24

Name of Lecturer : Prof. SonaliGholap
Department : Commerce
Class : T.Y. B.Com.
Subject Name : Banking& Finance- III (Banking Law and Practices in India.)
Total No. of hours of instructions: 48 per term
Method of Teaching & Learning : Lecture / Practical / Group Discussion
Weightage for Internal Examination: 20
Weightage for Practical Examination: 20
Weightage for University Examination: 60

Term I

Sr. No.	Description of Topic	No. of Lectures Alloted	Month
1	LAWS RELATING TO BANKING IN INDIA Provisions of The Banking Regulation Act, 1949, with reference to the following: Definition – Capital - Reserve Fund - Cash Reserve for Non Schedule Banks Liquid Assets – Licensing - Branch Licensing - Management Profit and Loss Account and Balance Sheet – Sec. 10, 29 & 30 Powers of the Reserve Bank of India – Sec. 35 & 36 Voluntary Amalgamation – Sec. 44A Compulsory Amalgamation – Sec. 45 Liquidation – Sec. 45, Banking Regulation Act as applicable to Co-operative Banks.	12	July
2	NEGOTIABLE INSTRUMENTS ACT, 1881 Definition, Characteristics and Presumptions of Negotiable Instruments. Promissory Note, Bills of Exchange and Cheque – Definition and Features Parties to Negotiable Instruments Negotiation Presentment Notice of Dishonor Noting and Protesting.	12	July & August
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VasantdadaPatilPratishthan's
GuruvaryaSadanandMaharaj Arts & Commerce College
Kondhwa Bk, Pune-411048

Teaching Plan for Academic Year 2023-24

Name of Lecturer : Prof. SonaliGholap
Department : Commerce
Class : T.Y. B.Com.
Subject Name : Banking & Finance-II (Financial Markets and Institutions in India.)
Total No. of hours of instructions: 48 per term
Method of Teaching & Learning : Lecture / Practical / Group Discussion
Weightage for Internal Examination: 20
Weightage for Practical Examination: 20
Weightage for University Examination: 60

Term I

Sr. No.	Description of Topic	No. of Lectures Allotted	Month
1	Indian Financial System : A) Financial Institutions - Regulatory, Intermediary and NonIntermediaries. B) Financial Markets - Money and Capital Markets. C) Financial Instruments D) Indicators of Financial Development E) Role of Financial System in Economic Development	12	July
2	Indian Money Market 2.1 Meaning and Scope of Indian Money Market 2.2 Structure and Characteristics of Money Market 2.3 Functions of Indian Money Market 2.4 Institutions in the Money Market 2.5 Deficiencies of Indian Money Market. 2.6 Reforms in Indian Money Market after 1991	12	July & August
3	Indian Capital Market 3.1 Meaning and Scope of Indian Capital Market. 3.2 Characteristics of Capital Market. 3.3 Participants of Capital Market BSE - Bombay Stock Exchange NSE -National Stock Exchange OTCEI - Over the Counter Exchange of India. 3.4 Primary and Secondary Markets : its working 3.5 Reforms in Indian Capital Market after 1991	12	August & September
4	Foreign Exchange Market 1. Meaning, Segments, Participants. 2. Spot, Forward Market	12	September & October

VasantdadaPatilPratishthan's
GuruvaryaSadanandMaharaj Arts & Commerce College
Kondhwa Bk, Pune-411048
Teaching Plan for Academic Year 2022-23

Name of Lecturer : Prof. SonaliGholap
Department : Commerce
Class : T.Y. B.Com.
Subject Name : Banking & Finance-II (Financial Markets and Institutions in India.)
Total No. of hours of instructions: 48 per term
Method of Teaching & Learning : Lecture / Practical / Group Discussion
Weightage for Internal Examination: 20
Weightage for Practical Examination: 20
Weightage for University Examination: 60

Term I

Sr. No.	Description of Topic	No. of Lectures Allotted	Month
1	Indian Financial System : A) Financial Institutions - Regulatory, Intermediary and NonIntermediaries. B) Financial Markets - Money and Capital Markets. C) Financial Instruments D) Indicators of Financial Development E) Role of Financial System in Economic Development	12	July
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